



NEW CUSTOMER FORM

ALFA FINANCIAL MANAGEMENT LIMITED
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PROPOSAL REG NO:
 AFML 8104199

PLEASE ATTACH COPIES OF THE FOLLOWING DOCUMENTS FOR OUR DUE DILIGENCE PROCESS, IN LINE WITH HMRC SECTION 726 REQUIREMENTS

DOCUMENT REQUIRED	ATTACHED Y/N
LETTERHEAD	
CERTIFICATE OF INCORPORATION	
WOWGR CERTIFICATE IF APPLICABLE	
DIRECTORS PASSPORT	
UTILITY BILL	
VAT CERTIFICATE	

FULL COMPANY NAME: _____
 TRADING AS: _____
 ADDRESS: _____
 POST CODE: _____
 TELEPHONE: _____
 EMAIL: _____

COMPANY REG NO: _____
 VAT NO: _____
 GENERAL MANAGER: _____
 BOND/DUTY EXCISE NO IF APPLICABLE: _____
 WOWGR REG.NO IF APPLICABLE: _____
 TYPE OF OUTLET: _____
 EG WHOLESALE / TRADER GROUP / SUPERMARKET / DISTRIBUTION ETC.

FULL NAMES & PRIVATE ADDRESSES OF OWNERS / DIRECTORS / PROPRIETORS
NO. THIS INFORMATION MUST BE SUPPLIED IF NOT A LIMITED COMPANY

NAME: _____
 ADDRESS: _____
 POST CODE: _____

DELIVERY ADDRESS: _____
 POST CODE: _____
 TELEPHONE: _____

INVOICE ADDRESS: _____
 POST CODE: _____

STATEMENT ADDRESS: _____
 (IF DIFFERENT)
 POST CODE: _____
 TELEPHONE / EMAIL: _____

BANK NAME: _____
 ADDRESS: _____
 POST CODE: _____
 SORT CODE: _____
 ACCOUNT NO: _____

TRADE REFERENCE 1
 REFEREE NAME: _____
 ADDRESS: _____
 POST CODE: _____
 TELEPHONE / EMAIL: _____
 CONTACT NAME: _____

TRADE REFERENCE 2
 REFEREE NAME: _____
 ADDRESS: _____
 POST CODE: _____
 TELEPHONE / EMAIL: _____
 CONTACT NAME: _____

OWNERSHIP OF OUTLET
(TICK AS APPROPRIATE)

SOLE TRADER	<input type="checkbox"/>
PARTNERSHIP	<input type="checkbox"/>
LIMITED COMPANY	<input type="checkbox"/>

PREFERRED DELIVERIES

A.M.DELIVERY	<input type="checkbox"/>
P.M.DELIVERY	<input type="checkbox"/>
EARLY CLOSING DAY	<input type="checkbox"/>

BOOK IN DELIVERIES Y N

TELEPHONE: _____
 CONTACT: _____

CUSTOMER DECLARATION

THIS DECLARATION INCLUDES ANY TERMS OF PURCHASE MY COMPANY MAY ATTEMPT TO IMPOSE

1) I/We the undersigned declare that the enclosed details are correct and that I/We have seen, do understand and agree to the CONDITION OF SALE attached to this document.

2) I/We understand that this form does not constitute agreement by Alfa Financial Management Limited to open a direct account or to supply goods on credit terms.

ADDITIONAL NOTES:

POST CODE: _____
 TELEPHONE / EMAIL: _____
 CONTACT NAME: _____

SIGNED: _____
 DATED: _____
 NAME: _____
 POSITION: _____
 ACC MRG: _____

THESE CONDITIONS PRECLUDE ANY TERMS AND CONDITIONS OF PURCHASE THE CUSTOMER MAY ATTEMPT TO IMPOSE

1. For the purposes of any contract, the term **'the company'** shall be deemed to mean Alfa Financial Management Limited.

2. **'The customer'** shall be the individual or the organisation purchasing the goods.

3. **'The goods'** shall be deemed to mean the product and its material packaging and shall be recognised as a separate entity from any taxes or duties.

4. **'Delivery'** shall be deemed to mean the lodgment of the goods at the customer's elected delivery point; acceptance of the goods shall constitute acceptance of these terms and conditions and will signify the fulfillment of these duties of the company in each contract.

5. Delivery will be made by the company or its nominated agents or contractors.

The company shall not be liable for any loss or damage whatsoever arising out of failure to deliver the goods on a particular time or date.

6. Any shortages or damages shall be notified on the delivery note before signature and must be countersigned by the driver before he leaves the customer's premises.

Any subsequent claim may only be entertained at the absolute discretion of the company.

7. The price of the goods shall be the price shown in your corporate offer at date of dispatch.

8. Payment for the goods will be made by the customer as agreed within your corporate offer unless otherwise specified in writing under the Director's signature

(each Export contract will require Director's written confirmation of terms).

9. The company will not supply any goods on a 'sale or return' basis and is under no obligation to accept the return of any goods ordered by the customer which were delivered in accordance with these conditions.

Should the company, at its sole discretion, agree to the return of any goods, all risk is in the goods whilst they are in transit will be the responsibility of the customer and the company reserves the right to charge compensation for transport costs and loss of trade.

10. The customer shall protect the goods from all risks and the goods must be properly stored and identifiable as the property of the company until the title in the goods passes to the customer.

11. The title to the property in the goods remains with the company until the customer has satisfied all moneys due to, or falling due to the company under that or any other contract.

Until such time, the company may exercise its right to inspect the goods and/or to regain custody of the goods if it considers the customers may be, or may become, unable to fulfill its duties in any contract with the company.

12. The company may exercise a lien on any property owned by the customer in the event that there may be insufficient value in the goods to fulfill the customer's liability towards the company.

13. In the event that the company feel the need to terminate a contract, the company reserves the right to stop any goods in transit, suspend further deliveries to the customer and exercise its rights in these terms and conditions without prejudice to conditions 11) and 12) above.

THESE CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH ENGLISH LAW AND SHALL BE THE EXCLUSIVE JURISDICTION OF THE ENGLISH COURTS PROVIDED THAT NOTHING IN THESE CONDITIONS SHALL PREVENT THE ENFORCEMENT OF ANY COURT ORDER OR OTHER AWARDS IN ANY OTHER JURISDICTION